This is a bargaining unit position in the Professional Employees Association

Summary

St. Margaret’s School is seeking a dynamic and team-oriented individual to provide learning support to senior school students (Grades 9-12 + ELL). They will provide direct service and co-teaching support in the classroom to identified students as well as assessment, reporting and documentation of progress.

Candidates should have demonstrated excellence in curriculum delivery in a learning assistance capacity, and familiarity with adaptive teaching strategies to accommodate various student learning styles and a wide range of abilities and interests.

At St. Margaret’s School, teachers are encouraged to participate in the extra-curricular life of the school.

Job Duties include:

- Provide learning support to senior school students in Grades 9 through 12, plus ELL
- Attend regular monthly staff meetings and school-required events
- Preparation of student reports is required, both formal written reports and regular, informal communication with parents
- Presence at school functions is required, including Meet the Teacher Evening and Parent-Teacher Interviews
- Organize and facilitate classroom profile and grade meetings, weekly student success meetings and IEP meetings with parents and colleagues to support the needs of students in the class
- Implement Response to Intervention (RTI) programs as prescribed in the instruction plans
- Collaborate with student services team and teachers to develop and implement individualized education plans (IEPs) for identified students
- Provide direct, small group instruction for students with identified needs
- Collect and maintain data for identified students and provide regular reports to student services team and school leadership
- Support classroom teachers through consultation, team teaching, unit planning, and lesson planning
- Provide professional development as needed on best practices across the content areas
• Regular collaboration with colleagues to share ideas and plan interdisciplinary cross-grade activities

**Requirements and Qualifications include**

• Current and Valid Teacher certification through the Teacher Regulation Branch
• Undergraduate degree specializing in Learning Support or related field
• Masters degree in progress or completed, or equivalent experience, preferred
• Experience teaching EL learners at the secondary level
• Familiarity with 21st Century teaching strategies
• Familiar with a variety of teaching strategies to meet the individual needs of girls
• Several years proven, recent secondary school experience as a learning support specialist with courses in special education and/or learning assistance
• Knowledge of RTI models and effective reading and writing instruction strategies
• Additional area of teaching experience preferred
• Recent experience with Guidance coursework (HCE/Planning)
• Ability to inspire, motivate and engage students
• Goal-oriented, seeks to improve skills through constructive feedback
• Compassionate, enthusiastic, empathetic and displays a strong work ethic
• Proven leadership skills
• Superior communication, organizational and interpersonal skills in working with colleagues and parents
• Ability to work collaboratively as part of a team
• Willingness to participate in school-wide professional development opportunities and to attend whole school staff meetings
• Actively support the vision, mission and values of our School

Interested candidates are invited to submit an application package, which includes a covering letter, curriculum vitae and professional references (in Word or PDF format), quoting the **Posting # 2022023**, by the closing date to:

Human Resources  
St. Margaret’s School  
1080 Lucas Avenue  
Victoria, BC  V8X 3P7  
Email: careers@stmarg.ca